

UWSP Alumni Association Board of Directors Work Plan  
Nominating Committee

**Goal:** *Ensures active and diverse alumni board. Works with alumni office to seek board nominations and recruit members.*

**Objective: Create Alumni Board skill set inventory**

Actions	Person Responsible	Due Date	Status
Look at current Board members to determine any gaps in skill sets, diversity or industries	Committee	October 2010	

**Objective: Process and document review**

Actions	Person Responsible	Due Date	Status
Discussion of whether or not to change Board job description to make one physical meeting attendance requirement mandatory	Committee	October 2010	

**Objective: Inform and congratulate new board members**

Actions	Person Responsible	Due Date	Status
Send letter out to new BOD members	Gehrman Rottier	After spring 2011 meeting	
Invite new members to October meeting as guests	Gehrman Rottier	After spring 2011 meeting	

**Objective: Establish which current members are not returning to BOD**

Actions	Person Responsible	Due Date	Status
Review Board members whose terms are up in 2012 for renewal	Gehrman Rottier/ Committee	Spring 2011 meeting	

**Objective: Establish Mentor Program for new BOD members.**

Actions	Person Responsible	Due Date	Status
Match Volunteer mentors with new Alumni Board members	Committee	Ongoing	

**Objective: Continue to recruit for BOD pool**

Actions	Person Responsible	Due Date	Status
Encourage current BOD to nominate quality applicants	Alumni BOD	Ongoing	

**Objective: Determine Emeritus Status for Retiring (retired) Board Members**

Actions	Person Responsible	Due Date	Status
Present slate of Emeritus Alumni Board members to Alumni Board (if any)	Committee	October 2010 Board meeting	None at this time

Please turn completed worksheets in to the Director of Alumni Affairs at the end of the Full Board Meeting. Thank you!